Emergency Drill Schedule
SCHOOL DISTRICT CITY OF HAMTRAMCK

Early Childhood Elementary — Name of School

2026-2027 — School Year

Fire Drill Schedule

Note: Three (3) must be conducted by December 1st. Two (2) during the remaining portion of the school year, with a reasonable spacing interval between each drill.

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Evacuation Time
1	10-9-2026	10-12-2026	10:30 am	10-15-26	3min 10sec
2	11-12-2026	11-13-2026	10:30 am		
3	11-30-2026	12-1-2026	10:30 am		
4	2-16-2027	2-17-2027	2:00 pm		
5	3-17-2027	3-18-2027	12:45 pm		

Tornado Drill Schedule

Note: One (1) of the two tornado drills must be conducted during the month of March.

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Completion Time
1	2-16-2027	2-17-2027	2:15 pm		
2	3-17-2027	3-18-2027	1:00 pm		

Lock-Down Drill Schedule

Note: One (1) by December 1; (1) after January 1; (1) during lunch or recess when a significant of students are gathered outside the classroom.

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Completion Time
1	11-12-2026	11-13-2026	10:45 am		
2	2-16-2027	2-17-2027	2:30 pm		
3	3-17-2027	3-18-2027	12:30 pm		

# of completed drills: Click here to enter text.

Vickie Smith

Individual in charge of drill

Vickie Smith

Building Principal signature
(Original with signature on file in Supt. Office)

2026-2027 RECORD OF DRILLS HELD AT

Early Childhood Elementary

FIRE DRILLS (5 required)

Date	Evacuation Time	Conducted By	Teacher's or Principal's Signature
~~Sept~~ Oct. 10-15-26	3min 10sec.	Vickie Smith	VS
Oct			
Nov			
April			
May			

TORNADO DRILLS (2 required)

Date	Time to Shelter	Conducted By	Teacher's or Principal's Signature
Jan			
March			

LOCK DOWN/SHELTER IN PLACE DRILLS (3 required)

Drill #1

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
Nov				

Drill Type: X Standard ☐ Class Change ☐ Recess ☐ Other Events

Drill was coordinated with (Name and Title): _____

Drill #2

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
Feb				

Drill Type: X Standard ☐ Class Change ☐ Recess ☐ Other Events

Drill was coordinated with (Name and Title): _____

Drill #3

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
May				

Drill Type: X Standard ☐ Class Change ☐ Recess ☐ Other Events

Drill was coordinated with (Name and Title): _____